

# AGENDA SHEET FOR PARKBOARD MEETING OF: April 14th, 2016



Submitting Division  
Parks & Recreation

Contact Person  
Carl Strong

Phone No.

## DEPARTMENT

- ☐ Finance
- ☐ Operations
- ☐ Recreation/Golf
- ☐ Riverfront Park
- ☐ Parks & Recreation

## COMMITTEE

- ☐ Riverfront
- ☐ Golf
- ☐ Recreation
- ☒ Land
- ☐ Urban Forestry
- ☐ Finance

CLERK'S FILE \_\_\_\_\_

RENEWS \_\_\_\_\_

CROSS REF \_\_\_\_\_

ENG \_\_\_\_\_

BID \_\_\_\_\_

REQUISITION \_\_\_\_\_

## AGENDA WORDING:

Approve and grant authorization of the 8 attached resolution authorization forms with the State of Washington Recreation & Conservation Office.

## BACKGROUND:

(Attach additional sheet if necessary)

Authorization resolutions are the formal mechanism to communicate approval with the state.

## RECOMMENDATION:

### Fiscal Impact:

Expenditure: **Varies**

Revenue: **Varies**

### Budget Account:

ATTACHMENTS: Include in Packets:  
On file for Review in Office of City Clerk

## SIGNATURES:

Requestor - Carl Strong

Dept. Mgr. - Al Vorderbruegge

Director of Parks and Recreation

\_\_\_\_\_  
Parks Accounting - Nicole Edwards

Legal Dept. - Pat Dalton

DISTRIBUTION: Parks: Accounting  
Parks: Pamela Clarke  
Budget Manager: Tim Dunivant  
Requester: \_\_\_\_\_

## PARK BOARD ACTION:

APPROVED BY  
SPOKANE PARK BOARD:

Approved as to Form:

Grants Management & Financial Assistance

4-14-16

**Recreation and Conservation Office  
Land and Water Conservation Fund (LWCF)  
Application Resolution/Authorization**

Organization Name City of Spokane Resolution No. (if applicable) \_\_\_\_\_

Project Name and Number (s) Riverfront Park Great Flood Regional Play Area

This form authorizes submitting application(s) for grant funding assistance for Land and Water Conservation Fund (LWCF) project(s) to the Recreation and Conservation Funding Board as provided in Title 54, U.S.C. Section 200305, 79A.25 RCW, WAC 286, and other applicable authorities.

WHEREAS, our organization has approved a comprehensive parks and recreation or habitat conservation plan that includes this project; and

WHEREAS, under provisions of the LWCF program, state grant assistance is requested to aid in financing the cost of Development [choose all that apply: acquisition, facility development or renovation, restoration]; and

WHEREAS, our organization considers it in the best public interest to complete the project described in the application(s).

NOW, THEREFORE, BE IS RESOLVED that:

1. The Spokane Park Board [insert NAME AND TITLE] is authorized to make formal application to the Recreation and Conservation Funding Board for grant assistance.
2. Our organization has reviewed the sample project agreement on the Recreation and Conservation Office's web site at: [www.rco.wa.gov/documents/manuals&forms/SampleProjAgreement.pdf](http://www.rco.wa.gov/documents/manuals&forms/SampleProjAgreement.pdf) and authorizes Garrett Jones & Carl Strong [insert NAME AND TITLE] to enter into such a project agreement, if funding is awarded. We understand and acknowledge that the project agreement will contain the indemnification (applicable to any sponsor) and waiver of sovereign immunity (applicable to Tribes) and other terms and conditions that are contained in the sample project agreement. The sample project agreement may be revised periodically by the Recreation and Conservation Office. Our organization recognizes that such changes might occur prior to our authorized representative signing the actual project agreement, and we accept the responsibility and the presumption that our authorized representative shall have conferred with us as to any such changes before he/she executes the project agreement on behalf of our organization and so executes with our authorization.
3. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
4. Our organization expects our matching share of project funding will be derived from Bond Funds [insert your anticipated sources] and that pursuant to WAC 286-13-040 we must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash commitments to this project should they not materialize.
5. We acknowledge that if the Recreation and Conservation Funding Board approves grant assistance for the project(s), the Recreation and Conservation Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Recreation and Conservation Office after we incur eligible and allowable costs and pay them. The Recreation and Conservation Office may also determine an amount of retainage and hold that amount until the project is complete.
6. [Acquisition Projects Only] We acknowledge that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to by our organization, the

Recreation and Conservation Funding Board, and the National Park Service in the project agreement or an amendment thereto. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon RCO's standard versions of those documents), to be recorded on the title of the property with the county auditor.

7. *[Acquisition Projects Only]* We acknowledge that any property acquired in fee title must be immediately made available to the public unless the Recreation and Conservation Office director or the Recreation and Conservation Funding Board, and National Park Service agree to other restrictions in the project agreement or an amendment thereto.
8. *[Development, Renovation, and Restoration Projects Only – If your organization owns the property]* We acknowledge that any property owned by our organization that is developed, renovated or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity after the project is complete unless otherwise provided and agreed to by our organization, the Recreation and Conservation Funding Board, and the National Park Service in the project agreement or an amendment thereto.
9. *[Development, Renovation, and Restoration Projects only – If your organization DOES NOT own the property]* We acknowledge that any property not owned by our organization that is developed, renovated or restored with grant assistance must be dedicated for the purpose of the grant for at least twenty-five (25) years after the project is complete unless otherwise provided and agreed to by our organization, the Recreation and Conservation Funding Board, and the National Park Service in the project agreement or an amendment thereto.
10. We have read both the federal guidelines and state policies for the LWCF program and agree to abide by those guidelines and policies, and as LWCF grants are federal funds, our organization must comply with all applicable federal laws.
11. This application authorization becomes part of a formal application to the Recreation and Conservation Funding Board for grant assistance.
12. We provided appropriate opportunity for public comment on this application.
13. We certify that this application authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that the person signing as authorized representative is duly authorized to do so.

*[Native American Tribes, Local Governments, and Nonprofit Organizations Only]* This application authorization was adopted by our organization during the meeting held:

Location Council Chambers Date 4.14.2016

*[All Applicants]* Signed and approved on behalf of the resolving body of the organization by the following authorized representative:

Signed [Signature]  
Title President, Park Board Date 4/26/16

Washington State Attorney General's Office

Approved as to form Brian Teller March 18, 2016

Assistance Attorney General Date

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